

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

January 6, 2014

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Woods called the meeting to order at seven o'clock (7:00) p.m.

Chairman Woods asked the members to pause for a moment of silence.

Chairman Woods asked the members to stand for the pledge of allegiance.

Roll Call: Present: Todd Carson, Ronald Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Sue Clarke, Karen Woods

Absent: Randy Seitz, Hal Carbaugh

Also Present: Mario Fontanazza, Joseph Carrico

Chairman Woods stated the Joint Committee members had received copies of the Minutes of the December 5, 2013 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mrs. Clarke, moved to approve the Minutes of the December 5, 2013 meeting as submitted.

Motion unanimously carried.

The Treasurer's and Secretary's Report as of January 6, 2014 and the Special Account Report as of January 6, 2014 were submitted for approval.

Mr. Proper, seconded by Mr. Carson, moved to approve the Secretary's Report as of January 6, 2014 and the Special Account Report as of January 6, 2014 as submitted.

Motion unanimously carried.

A list of bills totaling \$361,741.26 was submitted for approval.

Mr. Lytle, seconded by Mrs. Clarke, moved to approve the list of bills totaling \$361,741.26 as submitted.

Roll Call: Ayes: Todd Carson, Ronald Lytle, John Mehalic, Joe Womer, David Graham, Dwight Proper, Sue Clarke, Karen Woods

Nays: None, motion carried.

Under Communications, copies of the Calendar of Events for the month of January, the Monthly Enrollment Report as of 1/6/14, and the minutes from the 1/3/14 meeting of the Professional Advisory Committee were submitted for information.

Mr. Seitz arrived at 7:09 p.m.

Mrs. Woods requested approval for the action items as presented:

- i. Approve Adult Evening School Schedule for Spring 2014
- ii. Approve up to two employees to attend the PACTA Winter Symposium from February 3 – 5, 2014 in Hershey at a cost not to exceed \$1,700.00. Funding – Local
- iii. Approve the VTC Budget for the 2014-2015 fiscal year

Mr. Mehalic, seconded by Mr. Proper moved to approve the action items as presented.

Roll Call: Ayes: Todd Carson, Ronald Lytle, John Mehalic, Joe Womer, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Mr. Fontanazza reviewed the Director's Activities for the period 12/6/13 – 1/6/14.

Chairman Woods asked if there was any Old Business. None was noted.

Chairman Woods, under New Business, requested approval of the following action items:

- i. Accept Mike Irwin's intent to retire, effective June 29, 2014.
- ii. Approve Instructor, chaperone and 6 students to attend the 2014 State DECA conference in Hershey, PA on February 26-28, 2014 at a cost not to exceed \$3,500.00 – Funding Local
- iii. Approve additional 16 per diem days for Carol Miller at a cost of \$4,800.00 for administration of Certified Nurse Assistant program, summer Adult Education and Perkins. Funded 50% Adult education and 50% day school.

Mr. Seitz, seconded by Mr. Carson moved to approve the New Business action items as presented.

Roll Call: Ayes: Todd Carson, Ronald Lytle, John Mehalic, Joe Womer, David Graham, Randy Seitz, Dwight Proper, Sue Clarke, Karen Woods

Nayes: None, motion carried.

Upon motion by Mr. Mehalic, seconded by Mrs. Clarke, the meeting adjourned at seven twenty-nine (7:29) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Business Manager